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## **GUIDELINES FOR ISSUING STALLION SERVICE CERTIFICATES**

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Since its inception, the Clydesdale Cross Sport Horse Association has maintained a register for both Stud Book and Sport Horses. In our endeavour to promote responsible breeding practices and provide greater opportunities for owner's to trace and verify their horse's pedigrees, we have instrumented the Service Certificate, for Stud Book registered stallions.

Please read these rules carefully BEFORE ordering or lodging Stallion Service Certificates. Any incomplete or incorrect forms will be returned. In order to be eligible to provide service certificates to mare owners, stallions MUST be registered in the CCSHA **Stud Book**; stallions registered as Sport Horses are NOT eligible. Studs must also have a prefix / suffix registered with the CCSHA.

**IMPORTANT NOTE: Stallion Service Certificates can be ordered and paid for online; please visit our website and follow the links.**

Stallion Service Certificates \$5.00 each  
OR 20 for \$80.00

### **A. BENEFITS OF PROVIDING STALLION CERTIFICATES TO MARE OWNERS**

Benefits of completing Service Certificates include but are not limited to;

- Increased accountability for breeders, ensuring that breeding practices are recorded and reported to the CCSHA
- Increased security for mare owners, including written confirmation of the services they have requested / paid for
- Increased security for stallion owners, ensuring that their progeny are correctly identified and their Stud is suitably acknowledged
- The development of a framework to enable the CCSHA and its members to trace the history of the Clydesdale Cross, providing increased opportunities to trace and verify pedigrees, as well as identifying and eliminating inherited diseases and / or undesirable traits

### **B. STALLION ELIGIBILITY**

- In order to purchase and supply Service Certificates, stallion owners must be current financial members and have a prefix / suffix registered with the CCSHA
- Service Certificates can ONLY be supplied for stallions registered in the CCSHA Stud Book
- Owners of stallions registered in the CCSHA Sport Horse Register are NOT eligible to purchase or supply CCSHA Service Certificates

### **C. ORDERING SERVICE CERTIFICATES**

- Service Certificates can be ordered via the CCSHA website or by completing the attached form
- Service Certificates cost \$5.00 per form OR 20 for \$80.00 (e.g. \$4.00 each)
- Service Certificates can be ordered in any quantity

## **D. COMPLETING SERVICE CERTIFICATES**

- Service Certificates are printed in triplicate on self-carbon paper and cardboard MUST be placed under each set before completing
- Stallion owners must complete Service Certificates in FULL and distribute in accordance with the guidelines below;
  - ORIGINAL (white) = Submitted to the CCSHA as part of the Breeding Season Returns
  - DUPLICATE (yellow) = Mare owner's copy for foal registration purposes
  - TRIPLICATE (pink) = Stallion owner's copy

## **E. COMPLETING BREEDING SEASON RETURNS**

- At the conclusion of each breeding season, stallion owner's must complete Breeding Season Returns and submit completed documentation, to the CCSHA Registrar
- Documentation MUST be received no later than the 30<sup>th</sup> June each year and contain the ORIGINAL copies (white) of ALL Service Certificates issued, as well as the Breeding Season Return (attached)
- Horses registrations (using Service Certificates) will NOT be processed unless the original Service Certificate has been received by the CCSHA Registrar (exceptions may be made at the discretion of the CCSHA Committee)



## STALLION SERVICE CERTIFICATE ORDER FORM

OWNER #1 DETAILS				
Title	(Circle one) Dr / Mr / Ms / Mrs / Miss			
Full Name				
Address				
Suburb				
Postcode		State		Member No.
OWNER #2 DETAILS				
Title	(Circle one) Dr / Mr / Ms / Mrs / Miss			
Full Name				
Address				
Suburb				
Postcode		State		Member No.
<i>If there are more than two applicants, please attach a separate page.</i>				
STUD PREFIX / SUFFIX DETAILS				
Prefix / Suffix Name				
Stud No.				
STALLION DETAILS				
Registered Name				
Registration No.				
SERVICE CERTIFICATE ORDER DETAILS				
Quantity Required	<input type="checkbox"/> I would like to order ____ certificates @ \$5.00 each OR <input type="checkbox"/> 20 certificates for a total of \$80.00			

**PAYMENT DETAILS**

Please refer to page one for membership fees. Payment options are as follows (please select one):

Cash       Cheque       Money Order       PayPal       Direct Deposit

Members who wish to pay via direct deposit, may do so via the CCSHA bank account;

Account Name: Clydesdale Cross Sport Horse Association

BSB: 633 000

Account Number: 14550 9030

Reference: Please use your full name

Orders will not be processed until full payment has been received. If you are paying by PayPal or direct deposit, you **MUST** attach proof of your transfer to this application. The CCSHA will not be held responsible for searching payments without remittance advice.

**OWNER #1 DECLARATION**

**I declare that the information given on this form is correct and if found to be incorrect, the CCSHA reserves the right to withdraw the application and reject any further applications from this member.**

Signature		Date	
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**OWNER #2 DECLARATION**

**I declare that the information given on this form is correct and if found to be incorrect, the CCSHA reserves the right to withdraw the application and reject any further applications from this member.**

Signature		Date	
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# Clydesdale Cross Sport Horse Association Inc.

No. A0046657H

PO Box 318, Whittlesea, VIC, 3757

Email: registrar@ccsha.com Web: www.ccsha.com

## BREEDING SEASON RETURN

Studs registered with the CCSHA who have a Studbook Registered Stallion are required to complete Breeding Season Returns, to confirm the issue of all Service Certificate for the current season.

A summary of all mares served and Service Certificates issued MUST be submitted to the CCSHA Registrar by the 30<sup>th</sup> June. The Breeding Season Return MUST be accompanied by the ORIGINAL (white) copy of the Service Certificate.

OWNER #1 DETAILS				
Title	(Circle one) Dr / Mr / Ms / Mrs / Miss			
Full Name				
Address				
Suburb				
Postcode		State		Member No.
OWNER #2 DETAILS				
Title	(Circle one) Dr / Mr / Ms / Mrs / Miss			
Full Name				
Address				
Suburb				
Postcode		State		Member No.
<i>If there are more than two applicants, please attach a separate page.</i>				
STUD PREFIX / SUFFIX DETAILS				
Stud Name				Stud No.
BREEDER DECLARATION (requires the signature of at least Stud owner)				
<b>I declare that the information given on this form is correct and if found to be incorrect, the CCSHA reserves the right to withdraw the application and reject any further applications from this member.</b>				
Signature				Date

## SUMMARY OF BREEDING SEASON ACTIVITY

*Please provide a list of mares served during the current breeding season. A separate form must be completed for each Studbook stallion*

*NOTE: The ORIGINAL (white) copy of the Service Certificate must be attached to this summary*

Stallion Name				
Registration No.				
Certificate No.	Mare's Name	Registration No.	Owner's Name	Membership No.

**\*\* PLEASE INSERT ADDITIONAL PAGES AS REQUIRED**